

**WV BOARD OF RESPIRATORY CARE
BOARD MEETING MINUTES
NOVEMBER 12, 2025, 11:00AM**

Presiding: Rodney Vest - Board Secretary
Present: Christopher Henderson, Barbara Folden, Dr. Rayan Ihle, Franklin Chad Hamon, Eric Rodgers, Katherine Campbell (Assistant Attorney General), Amber Shawver Legg (Staff)
Guests: None
Absent: Tracy Matthews, President
Recording: Amber Shawver Legg (Staff)

The Board Secretary called the Board meeting to order at 11:05AM on Wednesday, November 12, 2025.

Proposed Agenda

Barbara Folden moved to approve the agenda. Christopher Henderson seconded the motion. Motion carried.

Board Minutes

Eric Rodgers moved to approve the minutes for the June 25, 2025 Board Meeting, and the July 20, 2025 Leadership Board Meeting. Chad Hamon seconded the motion. Motion carried.

Executive Session

Christopher Henderson moved to go into Executive Session at 11:07AM to discuss disciplinary matters, continuing education audit violations, and to formally consider new applications with special circumstances. Eric Rodgers seconded the motion. Motion carried.

Discipline & Continuing Education Audit Violations
Formal Consideration of New Applications with Special Circumstances

Exit Executive Session

Barbara Folden moved to exit Executive Session at 11:53AM. Christopher Henderson seconded the motion. Motion carried.

Discipline

23-711 – Young: the executed consent agreement was received and accepted.

24-0214: Barbara Folden recused herself. Matter tabled for further review.

25-0409: Eric Rodgers recused himself. Matter tabled for further review.

CEU Audit Violations: Christopher Henderson moved to accept the continuing education documentation submitted, formally close the audit cases, and rescind the related consent agreements. Eric Rodgers seconded the motion. Motion approved.

Formal Consideration of New Applications with Special Circumstances

Samantha Fuller – Rodney Vest recused himself. Eric Rodgers moved to approve the application. Chad Hamon seconded the motion. Motion carried.

Tracy Eichelberger – Eric Rodgers moved to defer approval of the application pending completion of probationary requirements and receipt of all required documentation. Christopher Henderson seconded the motion. Motion carried.

Rebecca Rose – Christopher Henderson moved to approve the application. Chad Hamon seconded the motion. Motion carried.

George Yonge – The Board office was notified of the passing of the applicant. Eric Rodgers moved to authorize a refund of the application fee. Barbara Folden seconded the motion. Motion carried.

Joanny Diaz-Luciano – Christopher Henderson moved to approve the application. Chad Hamon seconded the motion. Motion carried.

Abby Mahaney – Christopher Henderson moved to approve the application. Eric Rodgers seconded the motion. Motion carried.

Jessica Ackley – Barbara Folden moved to approve the application. Eric Rodgers seconded the motion. Motion carried.

Justin Gilbert – Renewal application reviewed. Eric Rodgers moved for the renewal to be issued upon receipt of a fully executed consent agreement from the State of Ohio. Chad Hamon seconded the motion. Motion carried.

Discussion and Consideration of the Respiratory Care Interstate Compact

The Board engaged in a general discussion regarding the Respiratory Care Interstate Compact. No formal action was taken.

Future Meetings

Leadership Meeting: January 27, 2026 at 11:00 a.m.

Board Meeting: February 2, 2026

Consideration of the FY2025 Annual Report

The Board reviewed and discussed the FY2025 Annual Report.

NBRC Testing Update

The Board received an update regarding forthcoming changes to the NBRC examination process. No action was required.

Legislative Review

The Board discussed the development of a structured approach for reviewing existing legislative rules and identifying potential revisions for future consideration. Discussion regarding potential revisions to Series 1 – Criteria for Licensure, Series 3 – Continuing Education Requirements, and Series 9 – Student Temporary Permits was tabled.

Update on Universal Licensing

No applications have been received through the Universal Licensing process to date.

Board Reappointments

The Executive Director reported that reappointment correspondence for Dr. Rayan Ihle and Eric Rodgers was submitted to the Governor's Office on June 26, 2025. Confirmation of reappointments remains pending.

Administrative Review

Licensure Update & Licensee Count

LRCA – 2

LRTC – 548

LRTR – 1,622

STP – 39

Office Area Health and Safety Inspection

The Safety Committee reported no identified concerns. Dr. Rayan Ihle moved to accept the report as presented. Eric Rodgers seconded the motion. Motion approved.

Consideration of the P-Card Purchases

Christopher Henderson moved to approve the reviewed P-Card expenditures. Chad Hamon seconded the motion. Motion carried.

Budget Revenue Review

Eric Rodgers moved to approve the Budget Revenue documents. Dr. Rayan Ihle seconded the motion. Motion carried.

Travel Policy Clarification

The Executive Director provided clarification regarding recent guidance issued under the West Virginia State Travel Policy.

Consideration of Upcoming Conferences & Trainings

The Board reviewed past and upcoming professional development activities attended by Board members and staff and discussed future participation opportunities.

The Board reviewed conferences attended since the June 25, 2025 meeting:

Tracy Matthews:

AARC Summer Forum (July 11–13, 2025)

Respiratory Care Interstate Compact Legislative Summit (August 19, 2025)

Christopher Henderson:

WVSRC Fall Health Conference (assisted with Board information booth) (September 10-11, 2025)

Dr. Rayan Ihle & Eric Rodgers:

Annual Auditor's Seminar for Chapter 30 Licensing Boards (November 6, 2025)

Amber Shawver Legg:

Chapter 30 Board Association Meetings (June 25, 2025)
WV Office of Technology Annual Cybersecurity Training (July 14, 2025)
Respiratory Care Interstate Compact Legislative Summit (August 19, 2025)
WVSRC Fall Health Conference (coordinated informational booth) (September 10-11, 2025)
Annual Auditor's Seminar for Chapter 30 Licensing Boards (November 6, 2025)
Upcoming: WV P-Card Coordinator Conference (November 19–20, 2025)
The Board also discussed potential future conference participation. Eric Rodgers expressed interest in attending an upcoming AARC conference.

Adjourn

Christopher Henderson moved to adjourn the Board meeting at 12:30PM. Dr. Rayan Ihle seconded the motion. Motion carried.

Minutes Recorded by:



Amber Shawver Legg
Executive Director